



Parish Office: The Parish House, 71 Wickhay, Basildon, Essex SS15 5AD  
Phone: 01268 281732 Fax: 01268 526691 Email: basildon@dioceseofbrentwood.org

**Application for Baptism**

**Please write CLEARLY and in CAPITALS as the information on this form is used for our registers and for your child's Baptismal Certificate.**

Child's Surname .....

Child's Christian Name(s) .....

Date of Birth ..... Male / Female

Address .....

..... Post Code .....

Tel No ..... Mobile No ..... Email .....

Mother's Full Name .....

Mother's Maiden Name ..... Religion (e.g. RC, CofE) .....

Mother's Signature .....

Father's Full Name ..... Religion (e.g. RC, CofE) .....

Father's Signature .....

Church where you normally attend Mass .....

**NB: If parents are not living together, we take the signature of one parent to mean the other parent has been consulted, where this is reasonable and possible.**

**Godparents: Please note - Godparents must be practising Roman Catholics who are over the age of 16 and have been Confirmed. There must be at least one Godparent. Christian Witnesses must be baptised but may be non-Catholic.**

Name of Godparent .....

*By naming this person here the parents confirm they are a Practising Roman Catholic*

Name of Godparent .....

*By naming this person here the parents confirm they are a Practising Roman Catholic*

Christian Witness (optional) .....

*By naming this person here the parents confirm that the Witness is a Baptised Christian*

Religious Denomination (e.g. CofE) .....

Christian Witness (optional) .....

*By naming this person here the parents confirm that the Witness is a Baptised Christian*

Religious Denomination (e.g. CofE) .....

***The form continues over the page***

Parents living in a Parish outside Basildon must obtain the signature of their Parish Priest:

I hereby consent to the Baptism of this child in the Catholic Parish of Our Lady & All Saints, Basildon

Signed ..... Date .....

Parish Priest of .....

### Fees & Donations

Please note that although there is no fee for a Baptism, it is customary to make a donation to the Priest. If you would like to make an additional donation to support the running cost of the church, then that will be gratefully received and please put it in an envelope marked 'church'.

### Data Protection

Your personal details will be stored and used by the Parish for the purposes of conducting and administering the Sacrament of Baptism.

Details of how we process your data, and your rights, are on the Diocesan Privacy Notice which may be seen on the (Diocesan) website: <http://www.dioceseofbrentwood.net/diocese/data-protection/>.

- Canon Law requires some of your personal data to be entered in Registers and stored permanently.
- We may also have to share your data with the Diocese, e.g. in cases where certain permissions are needed. Your details will not otherwise be disclosed outside the parish.
- Your child's name/children's names may be published in the parish newsletter which appears on the parish website.

Please only tick ✓ the box(es) you want to:

- I/we consent to the Diocese/Parish of Our Lady & All Saints using and sharing my/our details as above.
- I/we also give consent to our child's/children's name(s) being published in the newsletter of the Parish of Our Lady & All Saints.
- I/we consent to the Diocese/ Parish of Our Lady & All Saints contacting me/us to advise me/us of Baptism classes and other sacramental courses in the future, in my/our parish and in the Diocese. This will include posting the Baptism certificate(s) and a card one month after the date of Baptism. [*\*Please also tick the relevant boxes below for preferred method of contact*].
- I/we consent to the Diocese/ Parish of Our Lady & All Saints contacting me/us to keep me/us informed about news, events, fundraising and activities in my parish and in the Diocese. [*\*Please also tick the relevant boxes below for preferred method of contact*]

Signed ..... / ..... Dated .....

\* I would like to be contacted by the following method(s) (please tick ✓ the relevant box(es) and use **BLOCK CAPITALS**):

- BY POST:** Your postal address is: .....
- BY TELEPHONE:** Your phone number is: .....
- BY EMAIL:** Your email address is: .....

You can unsubscribe from our communications, or withdraw your consent, at any time by contacting the Parish Office by email at [basildon@brcdt.org](mailto:basildon@brcdt.org) or by telephone on 01268 281732.

Please note that all processing of your personal data will cease once you have withdrawn consent, other than where this is required or permitted by law. This will not affect any personal data that has already been processed prior to that point.

#### **For office use:**

Date of Baptism (as agreed with priest) .....

Name of Church .....